

Program Monitoring Committee

Objective: Provides year-round monitoring of HUD-funded homeless projects, sets annual project prioritization efforts, informs providers of submission requirements, coordinates the non-conflicting review panel, and ensures all projects adhere to HUD policies and procedures.

Accomplishments in 2009:

- Instituted annual Priority-Setting exercise for all Taskforce members
- Conducted Peer Review of supplemental applications for each project funded by HUD
- Reviewed and updated elements of the CoC application (Housing Inventory Chart, Strategic Goals, Housing Performance, etc.)
- Reviewed New project proposals and made recommendations for improvement
- Reviewed announced changes in policies (HEARTH Act) and documentation (APR, HMIS) to be implemented in 2010
- Monitored occupancy issues within housing programs
- Announced and reviewed available trainings and reports relevant to improving HUD-funded programs

Goals for 2010:	Action Steps	Key Agencies	Expected Outcomes	Priority
Submit completed CoC application to HUD in a timely manner	<ul style="list-style-type: none"> • Provide guidance to service providers applying for funding of CoC priorities, unmet needs, strategic objectives, timeline • Revise supplemental application and guidelines to reflect necessary information from both HUD and the CoC members • Review and update elements of the CoC application that require data and input from homeless service providers • Review and approve final draft of Exhibit 1 and 2 before submission to HUD • Provide technical assistance to agencies interested in applying for CoC funding for the first time. 	HUD-funded service providers; CoC leadership; The Planning Council	The Continuum of Care Homeless Assistance grant is submitted to the U.S. Department of Housing and Urban Development accurately and timely.	1
Monitor outcomes of housing and services within the CoC	<ul style="list-style-type: none"> • Review performance measures of HUD-funded service providers through APRs, supplemental applications and HUD / organizational audits • Make recommendations for improvement and take action on failing programs or agencies 	HUD-funded service providers; CoC leadership	Improved coordination and performance of CoC service providers	2

<p>Prepare for changes in policies, reporting and documentation due to the HEARTH Act</p>	<ul style="list-style-type: none"> • Review HEARTH Act summary at committee and taskforce meetings • Participate in HEARTH Act presentation at RTFEH Conference and webinars by HUD • Adapt required project application documentation to address new performance measures, budget, HMIS, etc. 	<p>HUD-funded service providers; agencies interested in applying for CoC funding</p>	<p>Increased knowledge of expected activities, outcomes and reporting requirements as a result of HEARTH Act.</p>	<p style="text-align: center;">3</p>
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