

**Greater Virginia Peninsula Continuum of Care Council
Task Force on Homelessness Meeting, Mary Immaculate Hospital
February 16, 2010 Meeting Minutes**

Meeting Attendees

<p>ACCESS –A Bradshaw Avalon – S Meacham Hampton DHS- A Hill, D Riter HNNCSB – D Schwartz, J Cipriano HELP – C Dillow Individual-J O’Brien JCC Housing & Comm Develop – A Taylor LINK of HR – N Vollette Menchville House – C Foster Natasha House- Karen Scott NNDD-T Wilson</p>	<p>NNDHS – J Kirsch, T Rankins PHIR, Inc.- B Harvey PICH – E Lemon The Planning Council - J Cohen, J Park, C Gooch The Salvation Army, Peninsula –K Feinauer, T Satchell Transitions – M Wright VAMC – M Chick-Ebey VEC-E Williams York Co Housing Division – T Keefer York/Poquoson DSS – E Chambers</p>
--	--

Welcome – Sarah Meacham

Introductions of Attendees: No new attendees identified

Approval of Minutes: January 19, 2010 were approved

Virginia Department of Housing and Community Development (DHCD) Emergency Shelter Grant (ESG) Request for Proposals (RFPs): Sara Meacham announced that DHCD issued their ESG RFP this morning and reviewed some of the changes in the application to include: HMIS utilization and ability to meet HMIS requirements and CoC Participation Certification. All agencies that plan on applying for the ESG should let Jessica Park and Sarah Meacham know today after the meeting so they are aware of your interest and can initiate the review of CoC records to determine if a CoC Participation Certification can be issued.

Coordinated Services Committee Report: Theora Rankins reported that the committee met with electing a chair and defining goals for 2010 on its agenda, however these items were tabled due to limited attendance and pending the outcomes of the 2010 Priorities Planning Session. The committee reviewed the deliverables for 2009, which included the “Street Card”, Meal Site List, USDA Commodity Site List, and CoC Services Inventory Chart. It was discussed the importance of regular review of these resources to ensure accuracy. Updates were identified and will be corrected. Once corrections are made they will be sent to Jessica Park for Task Force dissemination and website posting.

HMIS Committee Report: Tabled. The committee is scheduled to meet at 2pm today, after the Task Force meeting.

Program Monitoring Committee Report: Sarah Meacham reported that the committee reviewed annual performance reports (APRs), the NOFA for this year is expected to be announced early, and that each funded agency will transition from paper to electronic APRs.

Mayors and Chairs Commission on Homelessness (COH) Report: The COH met on February 12th and the following was reported and discussed:

- Jessica Park reported to the COH preliminary 2010 Point in Time (PIT) results.
- Joy Cipriano updated the COH on regional HPRP.

- Josh Cohen provided HMIS System Growth update with reports on entries and exits since HMIS inception.
- Planning with respect to positioning themselves post-HPRP, by identifying gaps that jurisdictions are seeing now
- Reviewing the 10-Year Plan: monitoring and evaluating data, processes, and plan
- Funding and the contract with The Planning Council

2010 Point in Time (PIT) Preliminary Results: Jessica Park will hope to have the official PIT data released by COB 2/19/2010. She is still waiting for agencies to update their data in HMIS. Preliminary report: 663 surveys collected, of those, 34 were unsheltered, 478 were sheltered, and 151 surveys could not be counted.

Continuum of Care (CoC) Priorities Planning Session: Claudia Gooch, from the Planning Council, facilitated a priorities planning session. The Task Force reviewed its mission statement, the goals set in 2009, and discussed guidelines (open it up or set parameters based on need) for this year's Samaritan Initiative/Permanent Housing Bonus. Jessica Park will take all suggestions for improving the mission statement and will make adjustments to more clearly define the Task Force's mission. The Task Force agreed that housing, advocacy, and prevention were the areas the Task Force will remain focused on. The Task Force discussed and modified the three identified means for ending homelessness on the Peninsula:

1. Identifying, creating, maintaining attainable housing
2. Creating support for Task Force initiatives
3. Increasing support services funding to prevent homelessness

Jessica will create a survey for Task Force members to complete. Results will guide the Task Force in clearly identifying and setting its goals and priorities for the future. Strategies and tracking outcomes will then be developed.

With regards to setting parameters for the 2010 Samaritan Initiative/Permanent Housing Bonus, Sarah Meacham, Chair for the Task Force, requested that all agencies run reports to identify gaps in services and trends. Agencies were asked to submit them to Jessica Park so they can be reviewed at the Program Monitoring Committee meeting next Thursday, 2/25/10.

Spotlight on the Virginia Employment Commission (VEC): Edgar Williams provided an overview of free services the VEC offers:

- Unemployment filing (express offices for rapid applications in Newport News)
- Online job search, recruitment, referrals, placement, and training via "Virginia Workforce Connection"
- Ability to post resumes online
- Workshops:
 - Resume writing
 - Interview with confidence
 - Job search skill building activities
- Perform group trainings at sites (i.e. Avalon) to become a SNAP site-show individuals how to look for a job
- Offices in Williamsburg and Hampton

Other Business:

- Upcoming Census: A question was posed regarding the census count. HNNCSB is trying to work with Peter Zando, the census representative in charge of special populations, to coordinate and ensure coverage. The following dates with designated areas have been identified:
 - March 29th: Sheltered
 - March 30th: Soup kitchens

- March 31st: Unsheltered
- GVPCCC Yearly Dues: \$20 see Lynne Finding or Marcy Wright
- A mobile Veterans Command Unit will be @ Rouse Towers February 23rd and March 9th from 1030AM-330PM. Marti Chick-Ebey will be there on 2/23. Jessica Park will forward e-mail to Task Force membership.
- Next GVPCCC Task Force on Homelessness meeting will be held on March 9th. This change is to accommodate those who are attending the Regional Conference on Ending Homelessness which is scheduled on our normal meeting date.

Round Table Updates:

Bed Availability:

- Avalon: ES=4 beds, call
- VA DOM: call
- Menchville House: Beds available-call
- Transitions: ES=5 beds, TH=2 units
- HNNCSB: 1 Safe Harbor to be filled,
- H.E.L.P., Inc.=1 unit
- A Night's Welcome is not at capacity-can go up to 125
- LINK: March 1st may have 1 or 2 openings

Meeting Adjourned – 2:00 PM.