

**Greater Virginia Peninsula Continuum of Care Council
Task Force on Homelessness
Meeting Minutes
July 22, 2008**

Meeting Attendees

ACCESS	I Hinkle	AVALON	M Olson
Community Volunt.	J O'Brien	Emmanuel House	N Gibbs
HELP	C Dillow	Hptn. Neighborhood Office	A Lenoir
H-NNCSB	S Armstrong, D Schwartz	Housing Development Corp. of .HR	Sr. David Ann
JCC Housing Office	Annette Gerwitz	LINK of HR	N Vollette
NNDHS	J Kirsch, T Rankins	OHA	B Lester
The Joseph Project	M. Claud	The Planning Council	P Vedomske J Dixon
The Salvation Army Peninsula	B Anderson	PICH/Health Care...	L Morris
Transitions FVS	M Wright	VEC – Hampton	C Preston
VEC – Ft. Eustis	E Williams	VAMC-Hampton	D Wall
YPSS	M DeRosier		

Welcome – Joel Kirsch

Introductions of persons attending the meeting

Meeting Minutes from June 17, 2008 approved with changes.

2008 HUD CoC SuperNOFA

- Letters Of Intent were requested – Received letters from all current applicants and one letter for the Samaritan Funds.
- A new supplemental application was designed modeled after the Norfolk application. The application was sent to the agencies that submitted Letters of Intent. The completed supplemental applications must be submitted no later than 12 Noon on August 15 to Ella Chambers at her office at Hampton Department of Human Services.
- Project Monitoring, Rank and Review Committee will meet and take next step in review process by trying to engage other CoC's to help in the process. We are trying to eliminate the face-to-face meetings with the applicants that have been done in the past.
- On August 4 the new staff person for the Task Force, Beverly Gooden, will begin her employment with The Planning Council. Her assignment will include: coordination of the Task Force's CoC funding process, moving the Task Forces' agenda forward, keeping minutes, writing Exhibit 1, etc.
- HUD is having problems with the electronic process but should have them resolved soon.

- Joel Kirsch is registered on ESNAPS as the lead agency with the alternate being Julie Dixon from The Planning Council. Some time after August 4 the alternate will be changed to Beverly Gooden.
- This Thursday is an ESNAPS webcast training online offered by HUD; it is important for all applicants to view the webcast.
- We will develop a firm timeline for application deadlines at next meeting.

REPORTS

Ad Hoc Committees

Project Connect – Carl Preston: First meeting was today. No date has been set; consideration is being given to having the event at the Coliseum. The committee would like to work with the United Way and other agencies to make this a truly successful program. It was noted that the committee should engage the GVPCCC's other committees, Youth, Health, and Adult & Disabled, in this project.

Point-In-Time – Sue Armstrong agreed to chair the committee. Dee Schwartz will coordinate with CNU's Social Work Program to have students assist with the street count next year. A number of people joined the committee including Sister David Ann, Charlotte Dillow, Nan Vollette, and Joyce O'Brien.

Fort Monroe Properties/Base Closing – Kirsch reported that after additional discussions the FADA decided that the Housing Trust Fund would receive \$428,000 and the 60-bed shelter/day program to be developed in Hampton would receive around \$220,000. These amounts must now go to HUD and the federal FADA to be approved. Both applicants for the prosperities/funds stated that these amounts are not enough monies to fund the projects. It was reported that Senator Phil Hamilton also agreed and further discussions will continue.

Regular Committees

Coordinated Services – Theora Rankins reported that the committee was 90% done with inventory chart for Exhibit 1 for the HUD Statement.

HMIS – Nan Vollette reported that as a result of the Mayors and Chairs efforts, there are monies for HMIS in addition to funding a staff position to support the Task Force. The committee was recommending the monies for the licenses be used to pay for the ten (10) existing licenses, the match, the new NOFA required security system, and the advanced reporting tool for The Planning Council. Since the match will now be covered, all that will be required from each agency is the license fee in order to participate in the HMIS; the license fee is estimated to be \$300 a year. Kirsch noted that it was his understanding that these new monies that were available for the license fees were to be used to bring on agencies that were not currently participating in the HIMIS; the Mayors and Chairs/Commission on Homelessness funded the licenses as they wanted more comprehensive data. Joyce O'Brien and Sue Armstrong noted that this position was the manner in which the program was presented to the six governing bodies, five of which are providing the monies. Kirsch also noted that all or almost all of the current licenses were held by

agencies that are able utilize homeless grant funds to pay for the licenses. Kirsch will obtain further clarification on the matter. Pat Vedomske reported the data quality is fantastic for all those who are currently entering information into the system.

Permanent Housing – Dee Schwartz reported the committee is working on making the street sheet in a card format that is easy for people to carry. The committee and would like to have the card laminated and possibly Barbara Harvey can help. After the street sheet is out they will create a resource book for agencies. There was no report from the Homeless Veterans Subcommittee.

Monitoring, Ranking and Review – Ella Chambers was not present so Joel Kirsch made the report. He noted that not all the HUD funded agencies had been monitored and that efforts would be made to complete all the site visits by the end of the month.

Standards of Care – Marcy Wright reported that no meeting was held today as the committee members were involved in their other committees from where they had been missing for several months. Marcy noted that the approved standards will be sent to Carroll for posting on the website.

Mayors and Chairs Commission on Homelessness – Sue Armstrong noted the next meeting will be on August 7th at 1:00 PM. She reported a subcommittee is writing a draft of a 10-year plan to end homelessness.

VIAC – no meeting held.

OTHER BUSINESS

Funding has expanded for the HUD-VASH (Veterans Affairs Supportive Housing) program for a total of 140 vouchers; the vouchers are Sections 8 vouchers with some relaxed criteria regarding felony convictions. At this time the VA is in the process of hiring four (4) additional case managers to provide support to the program's participants (anticipated caseloads of 35). As soon as the case managers are hired, the VA will start to fill those vouchers.

Meeting Adjourned

Minutes submitted by S. Armstrong

**The next meeting of the Task Force is scheduled for August 19, 2008.
Committees will meet at 1 PM and the Task Force will meet at 2 PM.**