

**Greater Virginia Peninsula Continuum of Care Council
Task Force on Homelessness Meeting, Mary Immaculate Hospital
September 16, 2008 Meeting Minutes**

Meeting Attendees

<p>ACCESS - S Walls-Beegle AVALON - M Olson Emmanuel House - J Kendall-Mayo HELP - C Dillow Hampton DHS - E Chambers Hampton Neighborhood Office - A Lenoir H-NN CSB - S Armstrong, D Schwartz Housing Develop. HR - Sr. David Ann JCC Housing Office - A Gerwitz LINK of HR - N Vollette Menchville House - S Jones Natasha House - D Borum</p>	<p>NN DHS - J Kirsch, T Rankins NN Development Office - T Wilson NN Office of Human Affairs - B Lester PICH/Health Care - E Lemon Six House, Inc. - M Crump The Planning Council - P Vedomske, J Dixon, B Gooden The Salvation Army, Peninsula - D Waldon, N Davis The Salvation Army, Williamsburg - R Dugan Transitions FVS - M Wright VEC, Hampton - C Preston</p>
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Welcome – Joel Kirsch

Introductions of persons attending the meeting

Meeting Minutes from August 19, 2008 approved without changes.

Explanation of Support Staff Position – Stacie Walls-Beegle

Beverly Gooden is the Task Force support person. A list of her responsibilities was passed around. Julie Dixon from The Planning Council is her supervisor. Some of her tasks are to write the HUD SuperNOFA, develop Task Force goals, coordinate activities/meetings, communicate with Carroll regarding the website, and conduct research. She is not here to do individual agency busywork. Agencies should feed their data to her as requested to ensure a smooth and continuous CoC process.

2008 HUD CoC SuperNOFA – Beverly Gooden

- The online applications system (e-snaps) is still experiencing some technical difficulties. HUD announced a new deadline to address technical issues. It is October 16, 2008 by 4:00 PM EDT. We are on track with the application, and intend to keep the initial deadline of September 26, 2008.
- Beverly will be contacting the individual agencies to discuss any changes that need to be made to their applications.
- Ranking was done on Monday, September 15, 2008. Each ranker was provided all relevant documentation for review. Those in attendance were Bill Lester, Tricia Wilson, Andrea Clontz and Lynne Carruth.
- Since applicants were not interviewed in this year’s ranking process, renewal applications were prioritized based upon the population they serve. Safe Harbors was ranked first because of the programs intent to reach the hardest-to-serve population and keep them permanently off the street. CANLINK III was ranked second based on population of chronically homeless and disabled. The remaining projects were ranked in the same order as the 2007 CoC application.

	AGENCY	PROGRAM	Project Type
1	HNNCSB	Project Onward	PH
2	HNNCSB	Safe Harbors	SH
3	LINK	CANLINK III	PH
4	ACCESS	CHAP-Peninsula	PH
5	LINK	CANLINK I	PH
6	LINK	CANLINK II	PH
7	Transitions	NEXT STEP	TH
8	Avalon	Residential Services	TH
9	The Planning Council	ShelterLink	HMIS
10	HNNCSB	Peninsula Shelter Plus Care	SRA

- Joel Kirsch moved to vote on rank. Charlotte Dillow motioned, Bill Lester seconded the motion. Rank was approved.

Steering Committee Report – Beverly Gooden

- The Steering Committee met on Thursday, September 11.
- The committee suggested the formation of a CoC Committee that would focus on HUD applicants. This committee would combine the SoC Committee and the Ranking & Review Committee.
- It was further suggested that the Ad Hoc committees meet only on an “as needed” basis.
- The Task Force would like the Steering Committee to write a Mission Statement, and also report on the progress of a Ten Year plan at the next meeting.

These topics will be further discussed at the next Steering Committee meeting, and a summary will be provided at the next Task Force meeting.

Round the Table Updates

1. The Hampton Roads Housing and Development Corporation have low income housing available. There are three efficiencies, eight singles, and two “other”. Residents must be able to pay low rent. Please contact Sister David Ann.
2. HELP has surplus of flu shots for those who cannot pay or do not have insurance. Please contact Charlotte Dillow.
3. One of Transitions shelters has bed bugs and will be closing for one week.
4. There will be a Healthcare Summit on October 17 from 8:30AM – 2:00PM. Please contact Jewel Goodman at PICH for more info.
5. HMIS now has 973 unduplicated clients!
6. LINK hired a case manager.
7. Safe Harbors III hired a staff person.
8. HMIS licenses are available.

Funding Discussion

- The Salvation Army Peninsula has no emergency shelter funding. It was discussed that DHCD funds were secured last year by Newport News DHS to offset the loss of beds when Friends of the Homeless closed and 50 emergency shelter beds were lost. Newport News DHS did not apply for the funds this last application period. The vouchers are unavailable and are not permitted to be issued at this time.

Meeting Adjourned

Minutes submitted by B. Gooden