

# Scrip Ordering Instructions

1. select your favorite vendors from the list of retailers (see attached list)
2. be sure to select the appropriate denomination when more than one choice is available (\$10, \$25, \$50)
3. write in the number of gift cards you would like and calculate the cost ( 3 \$10 cards for a total of \$30)
4. on the bottom right of the form please total gross number of cards and money total for your order.
5. select where you would like to use your personal credit (child's senior mission trip, tuition credit, donate to KCCS)
6. fill out payment information
7. all orders due each Friday by noon (or last school day of week). Middle school orders due at MS office by noon on Thursday.
8. Orders are delivered on Friday of the following week. They can be sent home in your elementary student's backpack or are available for pick up at the main office.

## Personal information:

Name: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Cell#: \_\_\_\_\_  
e-mail: \_\_\_\_\_

## Delivery Preference:

\_\_\_\_\_ I will pick up at the main office on Friday afternoons  
\_\_\_\_\_ Send home with elementary student:  
child's name/grade/teacher: \_\_\_\_\_

I understand and agree that KCCS and the Scrip program coordinators are in no way accountable or responsible for any loss, damage or destruction to the Scrip gift certificates after they have been distributed to my child. \_\_\_\_\_

Signature

## Personal credit usage:

\_\_\_\_\_ I want to earn tuition credit for 09-10 school year  
\_\_\_\_\_ I want to earn credit for my child's Senior Mission Trip  
\_\_\_\_\_ I want to donate the entire rebate to KCCS

## Payment information:

\_\_\_\_\_ Initial to use auto-debit tuition account  
\_\_\_\_\_ personal check number  
\_\_\_\_\_ credit card (please contact Scrip coordinator)

Please direct any **questions or concerns to Jennifer Starcev**, 913-383-8075 or  
starcevj@yahoo.com

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