

Minutes of the February 10, 2005 Meeting of the
North Carolina Association of Hazardous Materials Responders

The meeting was called to order at 1: 15 by Secretary Glenn Clapp standing in for President A.C. Rich, President, who was out of town. Fifteen members and visitors were present.

Secretary Clapp thanked Wendell Fire Dept. and Chief Vaughan for hosting the Meeting.

Sec. Clapp read the minutes from the November 18, 2004 NCAHMR Meeting. Minutes were approved by Motion of Chief James B. Peele and Seconded by Kathy Baines.

Frank Burns, Treasurer could not attend the meeting so there was no Treasurers report.

OLD BUSINESS

Discussed By-Laws revisions, the only noted changes were grammatical changes and some work variation.

NCEM Grants – at this time it is not known if the grants will be extended.

Secretary Clapp discussed the following **proposed** changes to the NCAHMR Bylaws:

- Allowing private sector teams to join with a Team Membership
- Renaming the “Individual Membership” to “Associate Membership”
- Defining individual member responsibilities
- Establishing a “Lifetime Membership” and defining related responsibilities
- Establish that only Team Members can propose and second motions for voting purposes. Any member may participate in discussions, however.
- Association officers will serve for two (2) years

Chief J.B. Peele stated he believes the 2 year term was passed several years ago but possibly was not changed in the minutes.

Hope to have a time line implemented by the Aug. Meeting

NEW BUSINESS

Discussed the 2005 Homeland Security Grants. They will be regionalized to create regional capabilities. Funding priorities will be discussed.

Scott Bullard, NCEM, discussed the Team Typing Guide. It was postulated that OSFM could establish the typing guidelines with oversight from NCEM, with additional input from the NCAHMR. The typing process may possibly be viewed as a voluntary accreditation.

Conference Committee – Mike Chapman was not present but he does have some speakers already lined up for the conference.

Training Reports

1. Wilson Fire Dept. has openings in their Technician Class, occurring next week.
2. Technician Class Information is available on the NCAHMR web site.
3. Greensboro Fire Department is sponsoring a Chemistry of Hazardous Materials Class starting February 28th.

4. Raleigh Fire Department is sponsoring a Hazmat Technician Class March 28th through April 6th.

Team Reports

RRT 1 – Williamston

1. One Tanker rolled over in Dec. on Hwy 264. Diesel fuel and Gasoline Tanker involved. Spilled within a wetland.
2. Small Ammonia leak in Pitt County.
3. Hyde County had a Boiler malfunction, sending carbon dioxide into a school making students and teachers sick.
4. Kinston had a domestic situation where an individual mixed a caustic and acid together in a coffee pot and threw it into his girlfriends' face causing permanent blindness and burns to the facial area. RRT 1 assisted with the cleanup and evidence collection.

RRT 3 – Fayetteville

1. Took a crew to Sanford to a Chrome Plating Manufacturing Company, for a reaction to acid. Performed air monitoring.

RRT 5 – Greensboro

1. Responded to a roll over of a tanker carrying diesel fuel– less than 10% of the product was spilled.

The next NCAHMR Meeting will be held in Asheville on May 12th, 2005.

Note: The May Meeting was subsequently rescheduled for May 26th in Asheville, NC

The meeting was then adjourned.

Thanks to Darlene Johnson, NCEM for recording the Minutes of the February 10th Meeting.

Respectfully Submitted,

Glenn Clapp

Secretary, North Carolina Association of Hazardous Materials Responders

Minutes of the May 26, 2005 Meeting of the
North Carolina Association of Hazardous Materials Responders
Asheville, NC

The meeting was called to order at 1: 07 p.m. by President A.C. Rich. Eighteen members and visitors were present.

President Rich welcomed all members and visitors to the meeting, hosted by the Asheville Fire Department.

Secretary Clapp read the Minutes from the February 10, 2005 Meeting. The minutes were approved unanimously.

Treasurer Frank Burns then presented the Treasurer's Report, which was approved.

OLD BUSINESS

Discussion of By-Laws revisions:

President Rich opened the floor for further discussion regarding the revision of the By-Laws.

Mark Dalton brought up Article II, Section 1 in reference to the certification stipulation for membership and suggested a change in the wording of Article II, Section 1 to read "...who certify their members as hazardous materials responders under OSHA 1910.120 and/or NFPA 471 & 472....".

Abby Moore addressed the possible inclusion of hazmat consultants in membership.

Frank Burns stated that the current membership regulations seemed to be exclusive enough in scope and introduced the discussion point that vendors were not included in membership. Chief Burns also stated that the By-Laws stated a quorum was necessary to vote on any motion and an affirmative vote of at least 51% of the members in attendance at any meeting was necessary for any motion to be approved (two-thirds vote for a policy question).

A.C. Rich stated that consideration should be given to changing the "Lifetime Membership" title to "Honorary Membership" and the term "August Meeting" to "Annual Meeting". Capt. Rich also addressed the stipulation that only Team Members have proposing and seconding abilities in terms of motions.

Mark Dalton voiced the possibility of striking the passage in Article V, Section 1 that states "Only the team representative or designee may propose and second motions for vote. Associate Members may not propose or second motions for vote".

The possibility of also striking the Article II, Section 1 passage "Active voting members who no longer meet membership eligibility requirements may maintain their membership as "Associate Members" and at a non-voting status. Any person may become an Associate Member" was raised.

NEW BUSINESS

Grant News: No one was present from the State to discuss grant matters.

Abby Moore reiterated the point that the 2005 grants stressed regionalization and that the grants did not address hazmat issues.

A.C. Rich stated that Martin Chriscoe of Wake County Emergency Management had contacted him and stated that the hazmat community had not given a request as the USAR community had.

Abby Moore also stated that a petition was made statewide and involving the RRT's for inclusion in the 2005 grants, but the petition was denied.

Frank Burns stated that the application period for the grant for homeland security equipment opens June 7 and the funding was direct to the using agencies. The grant was to include funding for items such as cameras and air monitoring equipment.

Fire Seminar/Conference Display: Capt. Rich initiated discussion on the possibility of creating an NCAHMR display for use at conferences and other public safety gatherings.

Mark Dalton stated that since money is available, why not buy a commercial display.

Frank Burns stated that a map with the locations of hazmat teams depicted would be nice to include on the display, which was seconded by Abby Moore. Abby also stated that a patch display consisting of patches from each hazmat team would be a nice inclusion.

Frank Burns then made the motion that the NCAHMR Officers be allowed to spend up to \$2,000 on such a display. Mark Dalton seconded and the motion was carried.

It was then introduced that a committee could possibly be formed to ensure a staffing rotation for the display at events.

Dr. Martha Salyers from PHRST 6 then presented information on the PHRST's.

Following a fifteen-minute break, Sherry Giles discussed the availability of the new HSEES Reports.

A.C. Rich then discussed team typing, discussing the "policing" of the typing parameters.

Annual Meeting/Conference: Abby Moore stated that the Hazmat Challenge planning was coming along nicely.

Brian Mims reiterated the comments from others that the Hazmat Challenge should be realistic, but fun.

A second mailer will also be sent out regarding the Challenge with the Conference Brochure.

Capt. Rich stated that the dates of the NCSFA Conference in Greensboro will be the 23-27 of August.

Capt. Rich also stated that the OSFM has purchased highway transportation props from STTS. There are no sustainment/maintenance funds, so the State is looking at minimal fees for the usage of the props. The suggestion was also made that the Community College System possibly could assist with funding. The State is also looking at providing an Advanced Hazmat Technician course.

Frank Burns stated that the NCAHMR may want to consider supporting the Advanced Technician Course.

Upcoming Classes: Chemistry of Hazardous Materials, August 8-19 in Raleigh.

TEAM REPORTS

RRT 1: Routine calls

RRT 3: No major activity

RRT 4: Carter-Finley WMD Exercise on May 12th, routine calls and training

RRT 5: Routine calls

RRT 6: Many tractor-trailer incidents including acids and hydrocarbons, Drill in August covering Western NC

Charlotte: No report

High Point: Routine calls

Cleveland County: Tractor-trailer incident involving 1,017lbs. of corrosives

The next Meeting of the NCAHMR is scheduled for August 24, 2005 at 1:00 p.m., located at the Sheraton Four Seasons/Koury Convention Center in Greensboro (Concurrent with the NCSFA/ NC Association of Fire Chiefs' Conference)

Mark Dalton made the motion to adjourn the Meeting at 3:45 p.m. The motion was approved.

Respectfully Submitted,

Glenn Clapp

Secretary, North Carolina Association of Hazardous Materials Responders

Minutes of the August 24, 2005 Annual Meeting of the
North Carolina Association of Hazardous Materials Responders
Greensboro, NC

The meeting was called to order at 1: 05 p.m. by President A.C. Rich. Thirty-three members and visitors were present.

President Rich welcomed all members and visitors to the meeting, which was held concurrently with the North Carolina State Firemen's Association Conference in Greensboro.

Secretary Clapp read the Minutes from the May 26, 2005 Meeting. Past President Peele motioned that the minutes be approved as read, with Warren Ritter Seconding. The minutes were approved unanimously.

Treasurer Frank Burns then presented the Treasurer's Report. A balance of \$6,813.22 was present in the Association account. Past President Peele motioned that the Tresurer's Report be approved, with Abby Moore seconding. The Treasurer's Report was approved unanimously.

Mike Chapman then provided an update on hazmat-related Conference presentations. Mike Callan and Bill Farroli are each providing hazmat presentations. Volunteers were solicited for assistance with set-up and introducing the speakers. The number of presentations were reduced this year, but the length of the presentations was increased and the content enhanced over previous years.

BY-LAW REVISIONS

The floor was then opened for discussion regarding the proposed By-Law revisions.

Andy Holliman stated that in Article VIII, Section 1, Part II the word "meeting" was misspelled.

A roll call of team members was conducted, with the following team member organizations represented:

Asheville

Charlotte

Raleigh

Wake County EM

Williamston

Wilmington

Cleveland County

Fayetteville

Graham

Greensboro

Kill Devil Hills

Winston-Salem

Guilford County

As only thirteen teams were represented, a quorum to enable a vote on the matter was not reached.

Mark Dalton stated that it is unlikely a quorum would ever exist, with that statement echoed by Treasurer Burns.

A motion for a ballot regarding the By-Law revisions to be e-mailed to all teams was then made by Past President Peele, with Mark Dalton seconding. The motion passed unanimously.

A discussion on the lack of a quorum then ensued, with Past President Peele asking if non-participation was a great factor. Gary McCormick then stated that we have discussed the By-Law revisions over three meetings, therefore we need to move on the matter if possible. Andy Holliman stated that the By-Laws could possibly be amended to define a majority for the purposes of a vote on a policy issue as 2/3 of the team representatives present instead of the 2/3 of total team representatives presently required, or the allowance of voting by proxy.

Treasurer Burns then stated that the By-Laws are not amended frequently, therefore we should not face this problem very often. Ron Jordan suggested the possibility of amending policy votes to a majority of the team representatives present.

President Rich then Motioned that the team representatives present vote on the revised By-Laws as written, with an electronic ballot e-mailed to all other team representatives. Mark Dalton seconded the motion, which was unanimously approved.

A vote was then conducted on the proposed revisions to the By-Laws, with a resulting twelve affirmative votes and no negative votes cast.

An electronic ballot was then e-mailed to all team representatives, with five additional affirmative votes and no negative votes cast. A grand total of seventeen affirmative votes and no negative votes were cast, leading to the adoption of the amended By-Laws as written on October 7, 2005.

OLD BUSINESS

Display Board:

President Rich stated that display boards had been looked at, but a purchase has not occurred. The NCAHMR borrowed Asheville Fire Department's display board for the present Conference. Items included or discussed for inclusion in the future on the display board were lists of members and officers, a logo, and an RRT Territory Map. Patches were then collected from Association members for inclusion on the display.

Past President Peele then asked if there were any NCAHMR brochures remaining. Treasurer Burns stated that we might need to send out brochures to attract new members.

Treasurer Burns stated that the NCAHMR has approximately four dozen golf shirts and three dozen t-shirts remaining for sale. Mark Dalton motioned that we reduce the price of golf shirts to \$20.00 for members, with Past President Peele seconding. The motion carried unanimously. Abby Moore motioned that the t-shirts be reduced to \$5.00 for members, with Mark Dalton seconding. The motion carried unanimously.

NEW BUSINESS

Gary Cornett asked about the Non-Conference activities of the NCAHMR and suggested a one-weekend special training session exclusive of the Conference.

Past President Peele remarked that the NCAHMR was not represented on the NC SERC and that such representation might be warranted. Darlene Johnson stated that the Secretary of Crime Control and Public Safety would have to approve such membership. Erin McIntyre stated that there are five subcommittees on the SERC and Abby Moore stated that the NCAHMR could possibly become involved with one of the subcommittees.

The formation of an Education and Outreach Committee was discussed, with Abby Moore, Mike Chapman, Derrick Clouston, and Steve Williams participating.

President Rich stated that the Team Typing Review Committee was still at work, keying on performance rather than resources.

TRAINING REPORTS

The OSFM will be holding two Technician Courses in the Spring, one each at Jacksonville and Fayetteville.

The STTS props procured by OSFM will have a per person fee for their use (a \$40 - \$50 transportation fee per person) and the instructors will be paid through the Community College System.

An Advanced Technician Course will tentatively be offered in the Fall of 2006.

Raleigh will be offering a Technician Course in the Spring.

TEAM REPORTS

Asheville: Exercise in McDowell and Transylvania Counties

Charlotte: A higher rate of meth lab calls was reported. It was reiterated that a different approach to such calls is necessary in urban versus rural areas. There were also some differences in the interfacing with State Agencies on meth lab calls, i.e. the SBI does assume the costs in the Charlotte area.

GUESTS and/or VENDORS

Sherry Giles distributed copies of the HSEES Report.

Steve Naylor thanked the various teams for participating in exercises.

Ron Morgan stated that Rutherford County has a new team that wishes to become a member of the NCAHMR.

Mark Dalton stated that Sgt. Cotton, NCSHP will be on the roll as a member next year.

Warren Ritter introduced Jim Robinson, who has succeeded Joel Wood as Hazmat Coordinator for the Greensboro Fire Department.

The next meeting of the NCAHMR will be held at High Point on November 10, 2005, commencing at 1:00 p.m.

Andy Holliman made a motion to adjourn, seconded by Mark Dalton. The meeting was adjourned at 2:55 p.m.

Respectfully Submitted,

Glenn Clapp CHMM,CFPS

Secretary

NCAHMR

Minutes of the November 10, 2005 Meeting of the North Carolina Association of Hazardous
Materials Responders

High Point, North Carolina

The meeting was called to order at 1:05 P. M. by President A.C. Rich. Twenty-seven members and visitors were present.

President Rich welcomed all members and visitors to the meeting and thanked High Point for hosting the meeting.

President Rich read the minutes from the August 24, 2005 meeting, in Secretary Glenn Clapp's absence. Two corrections were made to the minutes: 1) in the fifth paragraph on page one, Mike Farroli was changed to Bill Farroli and 2) in the first paragraph of page 4, "not" was removed from the sentence, "the SBI does not assume the costs in the Charlotte area." After these corrections were made, David Hines made a motion the minutes be accepted and the motion was seconded by Gary McCormick.

The Treasurer's report was presented by Joey Davis in Treasurer Frank Burns' absence. As of October 13, 2005 the balance is \$7,075.86. Joey stated a check has been received from Monroe, but not yet posted to the account. Please call Kings Mountain or go to the website to order T-Shirts and Golf Shirts. Chief Ritter made a motion to accept the report and the motion was seconded by Gary McCormick.

OLD BUSINESS:

Bylaws Ratification –completed

President Rich explained the revisions allow associate memberships, so that the private sector, i.e. hospitals, private organizations, contractors, etc., may be members of the association. The bylaws can be viewed on the website.

Training opportunities may also be viewed on the website.

NEW BUSINESS:

1. Meeting Dates and Locations for 2006

President Rich asked if the association would like to continue having meetings rotate throughout the state or have a central location for all meetings. With some discussion the Association thought it will be best to continue moving around the state. Meetings of the Association are held on the second Thursday of each quarter at 1:00 P.M. Meetings for 2006 will be:

February 9, 2006 – Concord

May 11, 2006 – Winston-Salem

August 2006 – Greensboro (date to coincide with the conference)

November 9, 2006 – Wilmington

Directions and other information will be provided prior to each meeting.

2. 2006 Conference Planning Committee formation

President Rich stated that support from State Emergency Management for speakers and funding was lacking a bit last year and changes in leadership and lower levels of management were partly the reason for the difference in support as well as budget changes in EM. At this time he is not sure what support we will receive this year, but we need to plan to fund and be a partner in the annual conference. We must provide one seminar, which could be a high profile person or someone from the Association.

Mike Chapman has agreed to serve as chairperson on the committee again this year. Gary McCormick and Warren Ritter volunteered to help Mike on the committee. President Rich stated that if anyone else is interested in helping, please contact him or Mike Chapman.

3. Opportunities for the Association to expand its activity/Association Sponsored Seminar

President Rich stated an Education & Outreach committee was formed at the August meeting. This committee is looking at having the Association sponsor a weekend event or an event for a couple of days during the week such as, detailed air monitoring, HAZMAT incident management, etc. This event would be free to attend, but the Association could not cover travel expenses. He then opened the floor to ideas from the members. Ideas were as follows: 1) round table discussion on air monitoring; 2) a meeting focused on gas detection and get all manufacturers to bring equipment and present their products and capabilities; 3) focus on PPE – Level A; 4) focus on a Standard like 1910 and get OSHA to present at no cost to the Association; 5) information sharing amongst group about how each team handles various situations, since each team may handle the same situation differently. Also share various contact names throughout the country that each team calls on for advice. Have each team do their own PowerPoint presentation; 6) compile a resource list guide of all equipment available throughout the state. Could be useful if there is an incident like in Graniteville, SC that goes on for days and need replenishment of resources; and 7) have the website include contact information for all of the membership. This could be secured so that only members have access to the phone numbers, email addresses etc to reduce spam and unwanted solicitation.

4. No new business

COMMITTEE REPORTS:

Scott Bullard was absent and no new updates since the August meeting on the Team Typing Review Committee's work.

TRAINING REPORTS:

Winston-Salem: January Suicide Bomber Awareness

Kernersville: Risk Assessment

Raleigh: Spring Tech. Course

Jacksonville: Tech. Course February 13-24

Fayetteville: OSFM class April 10-21

Wilmington: Civil support team radiologic drill in April

GUESTS and/or VENDORS

Presentation by Steve Madison from Mid-Atlantic Safety

The next meeting of the NCAHMR will be held in Concord on February 9, 2006 at 1:00 P.M.

Mark Brown made a motion to adjourn the meeting, seconded by Julian King. The meeting was adjourned at 2:50 P.M.

Respectfully Submitted,

Sherry G. Rigouard, MPH